TERMS AND CODE OF CONDUCT

ICREAM 2020

PLENNARY SESSION

A. Terms

1. Participants are required to register for an account on the ICREAM page.
2. Participants have an up to date zoom account.
3. Electronic certificates are only given to participants who take part in the Web Conference in Zoom from start to finish, fill attendance, and survey.
4. The electronic certificate will be sent to the e-mail registered in the account on the ICREAM website.
5. The attendance link will be given after the seminar is over.
6. The survey link will automatically appear when the host ends Zoom by clicking "end meeting for all"
7. The committee will not accept requests for resending electronic certificates for any reason.

B. Code of Conduct

1. Zoom access will be opened 30 minutes before the event, the attendance of participants at that time is considered as re-registration.
2. The Zoom account name must match the real name when registering.
3. Participants are required to turn off the audio (mute) and activate the video camera during the web conference process.
4. Participants must wear formal clothes.
5. Please use the ICREAM virtual background provided by committee
6. Host and Co-Host reserve the right to mute participant audio if necessary.
7. Participants who attend the web conference can ask questions in the Q&A (Question and Answer) box. The presenter will answer several selected questions guided by the moderator.

PARALLEL SESSION

1. Parallel session will be started at 1 pm, please log in to zoom link (**same link as before**) in time before the session start. All presenters who had registered their zoom email will be directly designated to their breakout room.
2. Please use the ICREAM virtual background provided by committee
3. When not presenting, all presenters camera is turned on, but microphone is muted
4. Each presenters will have 5 minutes to do their presentation simultaneously, Q&A will be done at the end of every 6 presenters per session.
5. Participants who attend the web conference can ask questions in the Q&A (Question and Answer) box. The presenter will answer several selected questions guided by the moderator.